



LOS ANGELES COMMUNITY COLLEGE DISTRICT
CITY / EAST / HARBOR / MISSION / PIERCE / SOUTHWEST / TRADE-TECHNICAL / VALLEY / WEST

COVID-19 Re-Engagement Grid

Revised April 8, 2021
Published January 15, 2021

About the Re-Engagement Grid

The Los Angeles Community College District has put together this grid to align campus re-engagement of students and employees with county and state health protocols. The grid uses the State’s [Blueprint for a Safer Economy](#) and its [color designation system](#). The COVID-19 pandemic situation is dynamic and rapidly changing as more vaccines become available and people are vaccinated. All employees should review this grid and the state and county information to understand the strategies in keeping our students and employees as safe as possible during changes in the pandemic. The color designation system is shown below:



Contents

Instruction	3	Student Support Services	14
Activity Courses.....	3	Admissions	14
Arts - Labs	3	CDC	14
Athletics - Competition	4	Counseling	14
Athletics - Conditioning	4	DSPS.....	15
Athletics - Team Practices	4	EOPS.....	15
Community Services / Extension.....	5	Financial Aid	15
Computer - Labs	5	Food Pantries / Food Distribution	16
CTE for Existing Cohorts.....	6	Food Services / Cafeteria	16
CTE for New Cohorts.....	6	Health Centers	16
CTE Labs.....	7	Other Student Services,	
Directed Study/Co-op Model	7	Specialized Program.....	16
Dual Enrollment	7	Outreach / Matriculation	17
Field Trips	8	Student Life	17
Healthcare for Existing Cohorts.....	8	Study Space.....	17
Healthcare for New Cohorts.....	9	Admin Services.....	18
Learning Support - Libraries	9	Accounting, Budget and Finance.....	18
Learning Support - Tutoring.....	9	Bond Management	18
Learning Support - Computer Labs	10	Bookstore	18
Lecture Based Credit Classes	10	Business Office.....	18
Noncredit Offsite	10	Custodians	19
Noncredit Onsite.....	11	Facilities Clerical	19
Noncredit Vocational Education	11	Mailroom	19
Office Hours	11	Payroll	20
Offsite Clinical.....	12	Personnel Office	20
Offsite Internships	12	Purchasing / Contracts.....	20
STEM Labs	12	Reprographics.....	20
Testing	13	Supervision.....	21
		Trades	21
		Additional Information	22

Instruction

Activity Courses			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online only	Online only
Red	No	Online only	Online only
Orange	No	Not including courses that require close contact	Approval from college administration to run the course at the capacity allowing for the County distancing requirements for the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.
Yellow	No	Not including courses that require close contact	Approval from college administration to run the course at the capacity allowing for the County distancing requirements for the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.

Arts - Labs			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online only	Online only
Red	No	External requirements prefer or require in-person contact; Only when equipment not available in home or online is needed; focus on those courses need physical use of equipment or where collaboration is needed among students and faculty; Music and Choir type classes will likely not be allowed and will be reviewed based on county guidance	Maximum 25% of hours in person; County restrictions and PPE requirements (25% capacity of room); Can't increase the number instructional hours and must utilize online formats to ensure outcomes are met within existing instructional hours; Discourage shared equipment or mandate sanitization in between uses
Orange	No	Based on campus priority and planning; Music and Choir type classes will likely not be allowed and will be reviewed based on county guidance	Approval from college administration to run the course at the capacity allowing for the County distancing requirements for the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.
Yellow	No	Based on campus priority and planning; Music and Choir type classes will likely not be allowed and will be reviewed based on county guidance	Approval from college administration to run the course at the capacity allowing for the County distancing requirements for the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.

Instruction

Athletics - Competition			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	No competition	State Collegiate Athletics Guidance, feasibility to be determined based on ability to implement locally
Red	No	No competition	State Collegiate Athletics Guidance, feasibility to be determined based on ability to implement locally
Orange	No	State Guidance, feasibility to be determined based on ability to implement locally	State Collegiate Athletics Guidance, feasibility to be determined based on ability to implement locally
Yellow	No	State Guidance, feasibility to be determined based on ability to implement locally	State Collegiate Athletics Guidance, feasibility to be determined based on ability to implement locally

Athletics - Conditioning			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online only	Online only
Red	No	Outside only, Not including courses that require close contact	County restrictions and PPE requirements including distancing; adhere to County guidelines on sanitization
Orange	No	Not including courses that require close contact	County restrictions and PPE requirements including distancing; adhere to County guidelines on sanitization
Yellow	No	Follow State guidelines	County restrictions and PPE requirements including distancing and 50% capacity; adhere to County guidelines on sanitization

Athletics - Team Practices			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online only	Online only
Red	No	Outside only, Not including courses that require close contact	State Collegiate Athletics restrictions and PPE requirements including distancing; adhere to County guidelines on sanitization
Orange	No	Not including courses that require close contact	State Collegiate Athletics restrictions and PPE requirements including distancing; adhere to County guidelines on sanitization
Yellow	No	Follow State guidelines	State Collegiate Athletics restrictions and PPE requirements including distancing and 50% capacity; adhere to County guidelines on sanitization

Instruction

Community Services / Extension			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online only	Online only
Red	No	Follow activity if requiring exercise, or use credit lecture if no activity required	Follow activity if requiring exercise, or use credit lecture if no activity required
Orange	No	Follow activity if requiring exercise, or use credit lecture if no activity required	Follow activity if requiring exercise, or use credit lecture if no activity required
Yellow	No	Follow activity if requiring exercise, or use credit lecture if no activity required	Follow activity if requiring exercise, or use credit lecture if no activity required

Computer - Labs			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online only	Online only
Red	No	Software is not readily available to students; Classes where students have same access from chromebook, stay online; focus on those courses need physical use of equipment	Maximum 25% of hours in person; County restrictions and PPE requirements (25% capacity of room); Can't increase the number instructional hours and must utilize online formats to ensure outcomes are met within existing instructional hours; Discourage shared equipment or mandate sanitization in between uses
Orange	No	Based on campus priority and planning	Approval from college administration to run the course at the capacity allowing for the County distancing requirements for the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.
Yellow	No	Based on campus priority and planning	Approval from college administration to run the course at the capacity allowing for the County distancing requirements for the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.

Instruction

CTE for Existing Cohorts			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	Yes	Allowed to continue using currently approved college plans	Allowed to continue using currently approved college plans
Red	Yes	Allowed to continue using currently approved college plans	Maximum 25% of hours in person; County restrictions and PPE requirements (25% capacity of room); Can't increase the number instructional hours and must utilize online formats to ensure outcomes are met within existing instructional hours; Discourage shared equipment or mandate sanitization in between uses
Orange	Yes	Allowed to continue using currently approved college plans	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.
Yellow	Yes	Allowed to continue using currently approved college plans	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.

CTE for New Cohorts			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	Yes	Allowed to continue for Fall 2020; waiting on further guidance for spring 2021	Allowed to continue using currently approved college plans
Red	Yes	Allowed to continue using currently approved college plans	Maximum 25% of hours in person; County restrictions and PPE requirements (25% capacity of room); Can't increase the number instructional hours and must utilize online formats to ensure outcomes are met within existing instructional hours; Discourage shared equipment or mandate sanitization in between uses
Orange	Yes	Allowed to continue using currently approved college plans	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.
Yellow	Yes	Allowed to continue using currently approved college plans	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.

Instruction

CTE Labs			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online only	Online only
Red	No	External requirements prefer or require in-person contact; Only when equipment not available in home or online is needed; focus on those courses need physical use of equipment	Maximum 25% of hours in person; County restrictions and PPE requirements (25% capacity of room); Can't increase the number instructional hours and must utilize online formats to ensure outcomes are met within existing instructional hours; Discourage shared equipment or mandate sanitization in between uses
Orange	No	Based on campus priority and planning	Approval from college administration to run the course at the capacity allowing for the County distancing requirements for the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.
Yellow	No	Based on campus priority and planning	Approval from college administration to run the course at the capacity allowing for the County distancing requirements for the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.

Directed Study/Co-op Model			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Stay online, including examinations	Stay online, including examinations
Red	No	Stay online, including examinations	Stay online, including examinations
Orange	No	External requirements prefer or require in-person contact; Student performance required in the class setting (ex. Speech, language, art, etc.)	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.
Yellow	No	External requirements prefer or require in-person contact; Student performance required in the class setting (ex. Speech, language, art, etc.)	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.

Dual Enrollment			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online only	Online only
Red	No	K-12 Guidance- if restricted to less students must follow credit hybrid model, must follow most restrictive guidance between K-12 and higher ed	K-12 Guidance- if restricted to less students must follow credit hybrid model
Orange	No	K-12 Guidance- if restricted to less students must follow credit hybrid model must follow most restrictive guidance between K-12 and higher ed	K-12 Guidance- if restricted to less students must follow credit hybrid model
Yellow	No	K-12 Guidance- if restricted to less students must follow credit hybrid model, must follow most restrictive guidance between K-12 and higher ed	K-12 Guidance- if restricted to less students must follow credit hybrid model

Instruction

Field Trips			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online only	Online only
Red	No	Allowance for outdoor locations only, and based on campus priority and planning.	Follow County restrictions on PPE; and sanitization requirements; individual transportation; adherence to LACCD administrative regulations for field trips
Orange	No	Based on campus priority and planning.	Follow County restrictions on PPE; and sanitization requirements; individual transportation; adherence to LACCD administrative regulations for field trips
Yellow	No	Based on campus priority and planning.	Follow County restrictions on PPE; and sanitization requirements; individual transportation; adherence to LACCD administrative regulations for field trips

Healthcare for Existing Cohorts			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	Yes	Allowed to continue using currently approved college plans	Allowed to continue using currently approved college plans
Red	Yes	Allowed to continue using currently approved college plans	Maximum 25% of hours in person; County restrictions and PPE requirements (25% capacity of room); Can't increase the number instructional hours and must utilize online formats to ensure outcomes are met within existing instructional hours; Discourage shared equipment or mandate sanitization in between uses
Orange	Yes	Allowed to continue using currently approved college plans	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.
Yellow	Yes	Allowed to continue using currently approved college plans	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.

Instruction

Healthcare for New Cohorts			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	Yes	Allowed to continue using currently approved college plans	Maximum 25% of hours in person; County restrictions and PPE requirements (25% capacity of room); Can't increase the number instructional hours and must utilize online formats to ensure outcomes are met within existing instructional hours; Discourage shared equipment or mandate sanitization in between uses
Red	Yes	Allowed to continue using currently approved college plans	Maximum 50% of hours in person; County restrictions and PPE requirements (50% capacity of room); Can't increase the number instructional hours and must utilize online formats to ensure outcomes are met within existing instructional hours; Discourage shared equipment or mandate sanitization in between uses
Orange	Yes	Allowed to continue using currently approved college plans	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.
Yellow	Yes	Allowed to continue using currently approved college plans	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.

Learning Support - Libraries			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online Only	Online only
Red	No	Book check out	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning.
Orange	No	Book check out; computer use with distancing	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning.
Yellow	No	Book check out; computer use with distancing	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning.

Learning Support - Tutoring			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online only	Online only
Red	No	Online only	Online only
Orange	No	Only allow one on one with appointments	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning.
Yellow	No	Only allow one on one and groups with appointments	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning.

Instruction

Learning Support - Computer Labs			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online only	Online only
Red	No	By appointment only	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning
Orange	No	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning
Yellow	No	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning

Lecture Based Credit Classes			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Stay online, including examinations	Stay online, including examinations
Red	No	Stay online, including examinations	Stay online, including examinations
Orange	No	Based on campus priority and planning	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.
Yellow	No	Based on campus priority and planning	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.

Noncredit Offsite			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Stay online, including examinations	Stay online, including examinations
Red	No	Stay online, including examinations	Stay online, including examinations
Orange	No	Based on campus priority and planning	To be reviewed by College Incident Command Center (ICC) and the District's Emergency Operations Center (EOC) for concordance with County Guidance
Yellow	No	Based on campus priority and planning	To be reviewed by ICCs and EOC for concordance with County Guidance

Instruction

Noncredit Onsite			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Stay online, including examinations	Stay online, including examinations
Red	No	Stay online, including examinations	Stay online, including examinations
Orange	No	Based on campus priority and planning	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.
Yellow	No	Based on campus priority and planning	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.

Noncredit Vocational Education			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online Only	Online only
Red	No	External requirements prefer or require in-person contact; Only when equipment not available in home or online is needed; focus on those courses need physical use of equipment or where collaboration is needed among students and faculty;	Maximum 25% of hours in person; County restrictions and PPE requirements (25% capacity of room); Can't increase the number instructional hours and must utilize online formats to ensure outcomes are met within existing instructional hours; Discourage shared equipment or mandate sanitization in between uses
Orange	No	Based on campus priority and planning	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.
Yellow	No	Based on campus priority and planning	Approval from college administration to run the course at 50% capacity of the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.

Office Hours			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online only	Online only
Red	No	Online only	Online only
Orange	No	Online only	Online only
Yellow	No	Online only	Online only

Instruction

Offsite Clinical			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	Yes/no	Allow with review from medical director	Follow medical director approved protocols
Red	Yes/no	Allow with review from medical director	Follow medical director approved protocols
Orange	Yes/no	Allow with review from medical director	Follow medical director approved protocols
Yellow	Yes/no	Allow with review from medical director	Follow medical director approved protocols

Offsite Internships			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Stay online, including examinations	Stay online, including examinations
Red	No	Stay online, including examinations	To be reviewed by ICCs and EOC for concordance with County Guidance
Orange	No	Based on campus priority and planning	To be reviewed by ICCs and EOC for concordance with County Guidance
Yellow	No	Based on campus priority and planning	To be reviewed by ICCs and EOC for concordance with County Guidance

STEM Labs			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online only	Online only
Red	No	External requirements prefer or require in-person contact; Only when equipment not available in home or online is needed	Maximum 25% of hours in person; County restrictions and PPE requirements (25% capacity of room); Can't increase the number instructional hours and must utilize online formats to ensure outcomes are met within existing instructional hours; Discourage shared equipment or mandate sanitization in between uses
Orange	No	Based on campus priority and planning	Approval from college administration to run the course at the capacity allowing for the County distancing requirements for the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.
Yellow	No	Based on campus priority and planning	Approval from college administration to run the course at the capacity allowing for the County distancing requirements for the room being scheduled; Follow County guidelines on distancing, PPE and cleaning.

Instruction

Testing			
Color Requirement	Essential Infrastructure	Consideration	Implementation
Purple	No	Online Only	Online only
Red	No	Allow only for federal or external mandated testing	Staggered use and limited entry; Use physical barriers; Discourage shared equipment or mandate sanitization in between uses
Orange	No	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning
Yellow	No	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning

Student Support Services

Admissions		
Color Requirement	Consideration	Implementation
Purple	No in person student contact or service, staff can perform essential duties as needed in person	County restrictions and PPE requirements (limited to only essential duties not able to be completed online); Use physical barriers; Discourage shared equipment or mandate sanitization in between uses
Red	No in person student contact or service, staff can perform essential duties as needed in person	County restrictions and PPE requirements (25% capacity of room); Use physical barriers; Discourage shared equipment or mandate sanitization in between uses
Orange	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning
Yellow	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning

CDC		
Color Requirement	Consideration	Implementation
Purple	Online Only	Online Only
Red	Allow to return following County Guidance for Child Care Centers and as permissible by IHE guidelines.	Follow County Guidance for Child Care Centers and individual site plans approved through local ICC and District EOC. Must begin with a pilot program with potential for expansion
Orange	Allow to return following County Guidance for Child Care Centers and as permissible by IHE guidelines	Follow County Guidance for Child Care Centers and individual site plans approved through local ICC and District EOC
Yellow	Allow to return following County Guidance for Child Care Centers and as permissible by IHE guidelines	Follow County Guidance for Child Care Centers and individual site plans approved through local ICC and District EOC

Counseling		
Color Requirement	Consideration	Implementation
Purple	Online Only	Online Only
Red	Online Only	Online Only
Orange	Based on campus priority and planning	Allowance of staff to work from office to perform remote services as allowable by county guidance. In person service when County restrictions PPE requirements, distancing; and cleaning requirements can be met
Yellow	Based on campus priority and planning	Allowance of staff to work from office to perform remote services as allowable by county guidance. In person service when County restrictions PPE requirements, distancing; and cleaning requirements can be met

Student Support Services

DSPS		
Color Requirement	Consideration	Implementation
Purple	Limited to only legally required activities and accommodations not able to be achieved online	County restrictions and PPE requirements; Use physical barriers; Discourage shared equipment or mandate sanitization in between uses
Red	Limited to only legally required activities and accommodations not able to be achieved online	County restrictions and PPE requirements (25% capacity of room); Use physical barriers; Discourage shared equipment or mandate sanitization in between uses
Orange	Based on campus priority and planning	Allowance of staff to work from office to perform remote services as allowable by county guidance. In person service when County restrictions PPE requirements, distancing; and cleaning requirements can be met
Yellow	Based on campus priority and planning	Allowance of staff to work from office to perform remote services as allowable by county guidance. In person service when County restrictions PPE requirements, distancing; and cleaning requirements can be met

EOPS		
Color Requirement	Consideration	Implementation
Purple	Online Only	Online Only
Red	Online Only	Online Only
Orange	Based on campus priority and planning	Allowance of staff to work from office to perform remote services as allowable by county guidance. In person service when County restrictions PPE requirements, distancing; and cleaning requirements can be met
Yellow	Based on campus priority and planning	Allowance of staff to work from office to perform remote services as allowable by county guidance. In person service when County restrictions PPE requirements, distancing; and cleaning requirements can be met

Financial Aid		
Color Requirement	Consideration	Implementation
Purple	No in person student contact or service, staff can perform essential duties as needed in person	County restrictions and PPE requirements (limited to only essential duties not able to be completed online); Use physical barriers; Discourage shared equipment or mandate sanitization in between uses
Red	No in person student contact or service, staff can perform essential duties as needed in person	County restrictions and PPE requirements (25% capacity of room); Use physical barriers; Discourage shared equipment or mandate sanitization in between uses
Orange	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning
Yellow	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning

Student Support Services

Food Pantries / Food Distribution		
Color Requirement	Consideration	Implementation
Purple	Drive through only	County guidance regarding drive through distributions and use of PPE and social distancing
Red	Drive through only	County guidance regarding drive through distributions and use of PPE and social distancing
Orange	Based on campus priority and planning	County guidance regarding drive through distributions and/or County restrictions and PPE requirements (50% capacity of room); and cleaning requirements
Yellow	Based on campus priority and planning	County guidance regarding drive through distributions and/or County restrictions and PPE requirements (50% capacity of room); and cleaning requirements

Food Services / Cafeteria		
Color Requirement	Consideration	Implementation
Purple	None	None
Red	None	None
Orange	Food service per County Guidelines, preference for outdoor service	Food service per County Guidelines, preference for outdoor service; and individual site plans approved through college's ICC and District EOC
Yellow	Food service per County Guidelines	Food service per County Guidelines; and individual site plans approved through college's ICC and District EOC

Health Centers		
Color Requirement	Consideration	Implementation
Purple	Online Only	Online Only
Red	Online Only	Online Only
Orange	Return of some services in person; priority given to mental health, testing services, or possible vaccine distribution	By appointment, following current County Guidance on check-in processes, social distancing and mask use. No students demonstrating physical illnesses allowed onsite
Yellow	Return of some services in person; priority given to mental health, testing services, or possible vaccine distribution	By appointment, following current County Guidance on check-in processes, social distancing and mask use. No students demonstrating physical illnesses allowed onsite

Other Student Services, Specialized Program		
Color Requirement	Consideration	Implementation
Purple	Online Only	Online Only
Red	Online Only	online Only
Orange	Based on campus priority and planning	Allowance of staff to work from office to perform remote services as allowable by county guidance. In person service when County restrictions PPE requirements, distancing; and cleaning requirements can be met
Yellow	Based on campus priority and planning	Allowance of staff to work from office to perform remote services as allowable by county guidance. In person service when County restrictions PPE requirements, distancing; and cleaning requirements can be met

Student Support Services

Outreach / Matriculation		
Color Requirement	Consideration	Implementation
Purple	Online Only	Online Only
Red	Online Only	Online Only
Orange	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning offsite activities to follow County guidance for those locations
Yellow	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning offsite activities to follow County guidance for those locations

Student Life		
Color Requirement	Consideration	Implementation
Purple	Online Only	Online Only
Red	Online Only	Online Only
Orange	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning
Yellow	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning

Study Space		
Color Requirement	Consideration	Implementation
Purple	Parking lot use with no restrooms	No allowances for congregating outside of cars, mandated check-in and appropriate use of PPE during check-in
Red	Parking lot, outdoor study spaces, restricted access, socially distanced	Staggered use and limited entry; Use physical barriers; Discourage shared equipment or mandate sanitization in between uses
Orange	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning.
Yellow	Based on campus priority and planning	50% capacity of the room; Follow County guidelines on distancing, PPE and cleaning.

Admin Services

Accounting, Budget and Finance		
Color Requirement	Consideration	Implementation
Purple	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Red	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Orange	No in person student contact or service, staff can perform duties as needed in person	Follow County protocols for Office worksites
Yellow	No in person student contact or service, staff can perform duties as needed in person	Follow County protocols for Office worksites

Bond Management		
Color Requirement	Consideration	Implementation
Purple	Onsite essential support for active construction programs	Follow County protocols for Office worksites
Red	Onsite essential support for active construction programs	Follow County protocols for Office worksites
Orange	Onsite essential support for active construction programs	Follow County protocols for Office worksites
Yellow	Onsite essential support for active construction programs	Follow County protocols for Office worksites

Bookstore		
Color Requirement	Consideration	Implementation
Purple	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Retail Establishments
Red	No in person student contact or service, staff can perform essential duties as needed in person;	Follow County protocols for Retail Establishments
Orange	No in person student contact or service, staff can perform duties as needed in person	Follow County protocols for Retail Establishments
Yellow	No in person student contact or service, staff can perform duties as needed in person	Follow County protocols for Retail Establishments

Business Office		
Color Requirement	Consideration	Implementation
Purple	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Red	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Orange	No in person student contact or service, staff can perform duties as needed in person	Follow County protocols for Office worksites
Yellow	No in person student contact or service, staff can perform duties as needed in person	Follow County protocols for Office worksites

Admin Services

Custodians		
Color Requirement	Consideration	Implementation
Purple	Onsite on a regular schedule to provide essential services	Follow all current County and State restrictions and PPE requirements
Red	Onsite on a regular schedule to provide essential services	Follow all current County and State restrictions and PPE requirements
Orange	Onsite on a regular schedule to provide essential services	Follow all current County and State restrictions and PPE requirements
Yellow	Onsite on a regular schedule to provide essential services	Follow all current County and State restrictions and PPE requirements

Facilities Clerical		
Color Requirement	Consideration	Implementation
Purple	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Red	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Orange	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Yellow	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites

Mailroom		
Color Requirement	Consideration	Implementation
Purple	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Red	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Orange	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Yellow	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites

Admin Services

Payroll		
Color Requirement	Consideration	Implementation
Purple	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Red	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Orange	No in person student contact or service, staff can perform duties as needed in person	Follow County protocols for Office worksites
Yellow	No in person student contact or service, staff can perform duties as needed in person	Follow County protocols for Office worksites

Personnel Office		
Color Requirement	Consideration	Implementation
Purple	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Red	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Orange	No in person student contact or service, staff can perform duties as needed in person	Follow County protocols for Office worksites
Yellow	No in person student contact or service, staff can perform duties as needed in person	Follow County protocols for Office worksites

Purchasing / Contracts		
Color Requirement	Consideration	Implementation
Purple	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Red	No in person student contact or service, staff can perform essential duties as needed in person	Follow County protocols for Office worksites
Orange	No in person student contact or service, staff can perform duties as needed in person	Follow County protocols for Office worksites
Yellow	No in person student contact or service, staff can perform duties as needed in person	Follow County protocols for Office worksites

Reprographics		
Color Requirement	Consideration	Implementation
Purple	Online services only; no printing	Follow County protocols for Office worksites
Red	Online services, place online printing request (onsite courses only); pick up by appointment or other distanced distribution	Follow County protocols for Office worksites
Orange	Online services, place online printing request (onsite courses only); pick up by appointment or other distanced distribution	Follow County protocols for Office worksites
Yellow	Online services, place online printing request (onsite courses only); pick up by appointment or other distanced distribution	Follow County protocols for Office worksites

Admin Services

Supervision		
Color Requirement	Consideration	Implementation
Purple	Onsite on a regular schedule to provide essential services	Follow County protocols for Office worksites
Red	Onsite on a regular schedule to provide essential services	Follow County protocols for Office worksites
Orange	Onsite on a regular schedule to provide essential services	Follow County protocols for Office worksites
Yellow	Onsite on a regular schedule to provide essential services	Follow County protocols for Office worksites

Trades		
Color Requirement	Consideration	Implementation
Purple	Onsite on a regular schedule to provide essential services	Follow all current County and State restrictions and PPE requirements
Red	Onsite on a regular schedule to provide essential services	Follow all current County and State restrictions and PPE requirements
Orange	Onsite on a regular schedule to provide essential services	Follow all current County and State restrictions and PPE requirements
Yellow	Onsite on a regular schedule to provide essential services	Follow all current County and State restrictions and PPE requirements

Additional Information

Please note for reference the following online links for additional information:

Los Angeles County Department of Public Health (LACDPH) website:

<http://publichealth.lacounty.gov/>

LACDPH webpage for Health Orders:

<http://publichealth.lacounty.gov/media/Coronavirus/>

LACDPH webpage for Safer at Work and in the Community, including specific updates for reopening in different economic sectors:

<http://publichealth.lacounty.gov/media/Coronavirus/reopening-la.htm>

LACDPH Protocols for Institutes of Higher Education:

http://publichealth.lacounty.gov/media/Coronavirus/docs/protocols/Reopening_HigherEducation.pdf

Los Angeles Community College District (LACCD) COVID-19 webpage:

<http://laccd.edu/About/News/Pages/Coronavirus.aspx>

LACCD Recovery Policies and Information:

<http://laccd.edu/About/News/Pages/Recovery-Information.aspx>

LACCD Safety Advisories:

<http://laccd.edu/About/News/Pages/Safety-Advisories.aspx>